



INLAND REVENUE DEPARTMENT

Notice to Taxpayers

REGISTRATION FOR SOCIAL SECURITY CONTRIBUTION LEVY

Every taxable person (persons referred in section 2 of Social Security Contribution Act, No. 25 of 2022), other than a taxable person who, imports any article shall be required to be registered for Social Security Contribution Levy (SSCL).

- i. If the aggregate turnover (total turnover – turnover from exempt articles or services) for the period from 01.10.2021 to 30.09.2022 is more than Rs. 120 million such person should apply for registration on or before October 15, 2022.
- ii. If the person did not fall under above item (i), such person should apply for registration within 15 days from the date on which the turnover exceeds Rs. 30 million per quarter

1. Persons who have Taxpayer Identification Number (TIN)

- Registration for SSCL can be obtained by furnishing the duly filled **Tax Type Registration Form [TPR_005 (SSCL)]** to: -
 - Commissioner, Tax Registration Unit, Inland Revenue Department, Colombo 02 for the tax files which are dealt with the Head Office and Scout Building or Mehewara Piyasa (Narahenpita)
 - any Metropolitan/ Regional Office for the tax files which are dealt with Metropolitan/ Regional Office; as the case may be;

by hand delivery, registered post or through e-mail. However, if the request is made by email, original application must be sent to the relevant unit.

2. Other persons (who have no TIN)

- Persons who does not have obtained a TIN are required to obtain a TIN
 - through e-Service in the IRD Web Portal, or
 - furnishing the application form (TPR_001 or TPR_002) to Commissioner, Primary Registration Unit Inland Revenue Department, Colombo 02 or any Metropolitan/ Regional Office)
- Then obtain the registration for SSCL as instructed under above 1
 - **No additional documents to be submitted with the application**

3. Application Form and Activity Code

Relevant **Application Forms** and **Activity Codes** which would be included in the application form can be obtained from the Inland Revenue Web Portal (www.ird.gov.lk) by following appended steps.

i. Application Forms

- Download



- Forms and Returns



- Taxpayer Registration



Application for Tax Type Registration (SSCL)

Application for Tax Type Registration (for all Tax types)

Application Form for Taxpayer Registration (to obtain a TIN)

ii. Activity Codes

- Useful Information



- Economic Activity Codes

For further clarifications, you may contact any of the following officers

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| Deputy Commissioner General (Taxpayer Services) | 0112135300 |
| Senior Commissioner (Taxpayer Services) | 0112134200 |
| Senior Commissioner (Metropolitan Branches/ Regional Offices) | 0112503078 |
| Commissioner (Tax Registration Unit) | 0112134201 |
| | E-mail- tr@ird.gov.lk |
| Commissioner (Colombo City Office) | 0112504390 |
| Commissioner (Colombo Central Office) | 0112505274 |
| Commissioner (Colombo South Office) | 0112502564 |
| Commissioner (Maharagama - East Office) | 0112803127 |
| Commissioner (Maharagama- West Office) | 0112803125 |
| Commissioner (Anuradhapura Office) | 0252235512 |
| Commissioner (Badulla Office) | 0552222490 |
| Commissioner (Batticaloa Office) | 0652222087 |
| Commissioner (Dambulla Office) | 0662283655 |
| Commissioner (Galle Office) | 0912222504 |

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| Commissioner (Gampaha Office) | 0332234246 |
| Commissioner (Jaffna Office) | 0212222076 |
| Commissioner (Kalutara Office) | 0342222216 |
| Commissioner (Kandy Office) | 0812223590 |
| Commissioner (Kegalle Office) | 0352222493 |
| Commissioner (Kurunegala Office) | 0372222798 |
| Commissioner (Matara Office) | 0412222933 |
| Commissioner (Negombo Office) | 0312228322 |
| Commissioner (Nuwara Eliya Office) | 0522222520 |
| Commissioner (Rathnapura Office) | 0452222040 |

Commissioner General of Inland Revenue

